

This privacy policy applies to collection of information, including information collected on our website. By submitting your information via our website or to any of our staff, you consent to the terms and conditions of the policy and to our processing personal information for the purposes stated below.

Personal information

Personal information is information that identifies you personally, such as your name, address, telephone number, and email address. We collect and store the personally identifiable information that you have provided us. Here are some examples of ways in which we may collect your information. When you request information via one of the e-mail addresses identified on our website or otherwise contact us in person, by phone or email, with a question. We may then collect your name, address and email in order to respond to that inquiry.

- We may collect your name, email address and other contact information if you register for an event.
- We may collect your name, email address, telephone number and payment information when you make a contribution to Metropolitan Planning Council on in person, our website, over the phone, or by mailing in a check.

The above list provides a sample of personal information that may be collected by Metropolitan Planning Council. From time to time, we may collect information from you in ways not described above.

Use and Disclosure of Personal Information

- We will not sell your personal information, collected through our website or through any other business activities with anyone else.
- We will not send you mailings on behalf of other organizations.
- We will collect payment information, billing address and other information necessary to process a donation or event registration.
- We will use the personal information to protect against fraud and may verify with third parties the information collected in the course of processing a gift, event registration or other donation.

Use and Disclosure of Personal Information *(continued)*

- We will use your information to comply with the law or in the good faith belief that such action is necessary to conform to the requirements of law.
- You have the right to review information that we have collected. To review that information please contact us in writing at Metropolitan Planning Council, 140 South Dearborn Street, Suite 1400, Chicago, IL 60603.

Changes to the Privacy Policy

We reserve the right to change this Privacy Policy from time to time. When we do, we will note the last update at the bottom of this Privacy Policy.